

CROMER PUBLIC SCHOOL



STUDENT LEADERSHIP - 2026

Policy Statement

Cromer Public School believes in maximising leadership opportunities for all students. These leadership opportunities are underpinned by the following principles:

Students who are respectful of Cromer Public School values and show commitment to the role have a right to be considered for opportunities that will allow them to develop and display leadership.

All Year 6 students will have opportunities to be leaders in the school, through setting a standard of effort, learning, attitude and behaviour. Each Year 6 student will have opportunities to work in a team with their student leaders to support events in the school.

Leadership skills will be taught in a systematic and explicit manner to all students within the school. All year 5 students will complete leadership activities, which will be run during class time by the Year 5 teachers. All leadership positions are considered important and valuable to the student and the school.

Leadership opportunities need to be determined and taken up with due regard to equity of opportunity for all students. All leadership opportunities should reflect gender equity at each level of leadership opportunity offered.

The Principal, in exceptional circumstances, and after consultation with the staff may determine that a student's behaviour is presently rendering them unsuitable to hold a designated leadership role within the school.

Year 6 Leadership Process

- To be eligible, students will be required to participate in home and school community service and reflection at a high standard and complete two log books which include 2 signed log books
 - Home Community service: Home tasks log book
 - School Community service: School tasks log book
- Candidates will be required to complete a Student Leadership Nomination Form, which is supported by their teachers and the Principal. (Form attached to the end of this document)
- Candidates will be required to wear a Candidate Badge during the election phase so all students can become acquainted with all candidates.
- Candidates must adhere to the "Candidates' Code Of Conduct" and "Campaign Guidelines," outlined below.

LEADERSHIP POSITIONS

- Two school captains, Two Vice Captains and 14 Ministers (22% of students in Year 6 in a formal leadership role).
- The ministerial positions and portfolios will be determined according to student voice by the incoming student leadership team.

CRITERIA FOR STUDENT LEADER/ HOUSE CAPTAIN CANDIDATES

Candidates will:

- Complete two community service log books, one at home and one at school and have each book signed off by a parent and a teacher.
- Have developing public speaking skills and be prepared to speak publicly when required.
- Be respectful of all school community members; including staff, parents and students;
- Be a positive role model to others;
- Display strong interpersonal skills;
- Display school spirit and a positive attitude towards school activities;
- Be prepared to meet the responsibilities and duties of student leadership positions;
- Be prepared to lead a team and show sound organisational skills.
- Be expected to set an outstanding example at all times. This includes participation in school activities, appropriate behaviour and an enthusiastic attitude to learning.

CANDIDATE'S CODE OF CONDUCT

Candidates will:

- Respect the right of all students to stand for leadership positions;
- Not lobby students to **not** vote for other candidates;
- Only use school provided Campaign material, i.e. Candidate Profile;
- Adhere to Campaign Guidelines.

CAMPAIGN GUIDELINES

These guidelines have been developed in consultation with the School Executive to ensure a fair and equitable election process.

- The prepared speech must be completed at school without adult support on the day to be nominated. The speech must not exceed the time allocation of one minute;
- No props will be used during the prepared speech ie music, banners etc.;
- Candidates will wear a Candidate's Badge during the campaign.

Timeline for students

TIMELINE	
Term 3	
Weeks 2-10	All Year 5 Students participate in Leadership Skills to develop all students' leadership capabilities.
Week 7	Community Service: Home task log books to be handed out to Year 5 students on Friday 5 September 2025 .
Week 8 & 9	Students in Year 5 interested in a school leadership position complete the Community Service: Home Task Log Book. This requires students to complete personal and family chores at home. Both the student and the parent need to complete the Responsibility Completion Form.
Week 10	Students must hand in their completed Community Service: Home log task book, including the Responsibility Completion Form, to their classroom teacher by Tuesday 23 September 2025 .
Term 4	
Weeks 1 - 3	Students who still wish to apply for a leadership position will participate in the Community School Task Log Book. Log books handed out to students on Tuesday 14 October 2025 . Students need to organise with a teacher/s to complete three community service jobs each week over a three-week period. The task will take roughly twenty minutes to do each week.
Week 5	School Community log books due on Tuesday 11 November 2025 . Leadership nomination forms are given to the students who have met the criteria and completed both the Home and School Community Log Books, meet the criteria for candidates and adhere to the candidate code of conduct. Leadership nomination forms handed to students on Thursday 13 November 2025 .
Week 6	Completed Leadership nomination forms will be given to Mrs Johnsonl by Monday 17th November . The school executive will then ratify the students and sign off on the nomination sheets. Ratified students will then proceed to the next step. Students will be given a student profile to complete. Profile sheets are handed out to students on Thursday 20 November 2025 . Profile sheets are due by Monday 24 November 2025 .
Week 7	Profile sheets are put on display in the school for the students to read about the candidates. Students will wear a student-designed candidate badge. Year 5 Candidates are announced to Years 4 and 5.
Week 9	Minister candidates present their one-minute speeches to the school. Year 4 and 5 students, current Year 6 ministers and teachers will vote for their preferred candidates.
Week 9	Minister positions are announced on Wednesday 10 December 2025 and Student Code of Conduct is signed . The newly elected Year 5 Ministers will vote for their preferred candidates for 2 School Captains & 2 Vice Captains, led by the Principal and Deputy Principal.
Week 10	Leadership team to be presented with badges at the Year 5 Awards assembly 2025 .

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STUDENT LEADERSHIP NOMINATION FORM

This form is due to Mrs Johnson by Monday 17th November 2025

Name of Candidate: _____

Class: _____

Signature of Candidate: _____

House: _____

			
Bugari (pronounced booh-gah-ree)	Gulamany (pronounced gooh-lah-mah-nee)	Guma (pronounced gooh-mah)	Wulaba (pronounced wool-ah-bah)

Reason for nomination :

Students are reminded that they must adhere to the Candidates "Code of Conduct" during the election process.

- ☐ I acknowledge and support the above Student Leadership Nomination
- ☐ I have read and agree to abide by the *Candidates Code of Conduct, Criteria for Candidates and Campaign Guidelines.*

Parent/ Guardian Name: _____

Signature: _____

School Executive Ratification: _____

Karen Mitchell - Rel. Deputy Principal

Julie Johnson - Principal